WSB
& Associates, Inc.

Engineering ■ **Planning** ■ **Environmental** ■ **Construction**

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December 7, 2011

Re: Informational Meeting #2 – **Monday, December 19 at 7:00 p.m.**
         Tracy Avenue Reconstruction Project

Dear Resident:

The City of Edina held an open house on November 28, 2011, explaining the typical street reconstruction process, as well as describing the existing conditions and design criteria for the proposed reconstruction of Tracy Avenue between Benton Avenue and Vernon Avenue.   Following that meeting, a questionnaire was mailed to residents to obtain feedback on various components of the proposed project to use in the design process. If you have not yet returned your questionnaire, please do so as soon as possible. Be sure to include your name and address on the questionnaires. If you have already submitted your questionnaire, but did not include your name or address, please call me at 763-287-7149.

Staff has incorporated the discussion from the November 28, meeting and the returned questionnaires to formulate a preliminary design of the roadway. The next step is to hold an informational meeting to review the preliminary project design and then discuss the next steps to move forward with the project.

You are invited to attend an informational meeting on Wednesday, December 19, at 7:00 p.m. The meeting will be held at the Public Works and Park Maintenance Facility located at 7450 Metro Boulevard, Edina. A brief presentation will begin shortly after 7:00 p.m., followed by an informal discussion of the project to address any questions or concerns you may have. City staff from Edina, along with the city's consultant - WSB & Associates, Inc., will be available at the meeting.

If you are unable to attend but would like more information on the project, please feel free to contact me at 763-287-7149.

Sincerely,

WSB & Associates, Inc.

Andrew Plowman, PE
Project Manager

cc: City of Edina, Jack Sullivan, PE

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